# Shires of Inverness Master Association

**Board of Directors Meeting**

June 14, 2018

7:00 pm – Shires Clubhouse

**I. Call to Order**

Jeff Bowden called the meeting to order at 7:00 PM

Board Members **Present Absent**

Jeff Bowden

Brian Chapman

Thommy Kolb

Ron Kizior

Bob Matusiak

Marty Pilut

 Russ Schaefer

 **Brian Chapman** - certified a quorum of Master Board members present.

**II. Review of Minutes of Previous Meeting**

 **Motion** to accept the Minutes of May 10, 2018 was seconded and approved unanimously.

**III. President’s Report – ( Bowden)** – Nothing to report

**IV. Treasurer’s Report – (Matusiak )** -

The financial figures (on an Accrual basis) as of May 31, 2018 for the Master Board were:

 Operating Account $ 8,999.10

 Reserve Accounts $254,152.43

As of May 31, 2018, approximately $9,250 has been charged to the reserve account for the following projects/activities:

 Roads $ 6,111 (Balance of fee to SPACECO)

 Pool Furniture $ 3,139

YTD interest earned on the Reserve Accounts is $186.

A review of the May Financial Statements shows a minor favorable variance, primarily due to timing differences between budgeted and actual expenditures.

 **MOTION** to accept the Treasurer’s report, seconded and approved unanimously.

**V.** **Management Report (Bill Seymour)** –

1. The pond aerator issues that were so frustrating last year seem to have been corrected with the replacement of the power cord.

2. With all of the rain we have been experiencing the seal coating project keeps getting pushed back. We are hoping for a July date now.

3. While we do our best to get the financial statements out to you as quickly as possible after the bank statements arrive (around the 10th of each month) we do give priority to association’s having Board meetings. If your local Board has a Board meeting scheduled please let Debbie know prior to the 10th and we will prioritize your statements in time for your meeting is at all possible.

**VI. Committee Reports**

 **Architectural** (Chapman) – Nothing to report

 **Club House Committee** (Kowalski)

Clubhouse rental on July 7, 2018 has been cancelled. No other updates.

 **Landscape** (Bowden)

The Landscape Committee met May 21, 2018. At the meeting the Committee discussed the projects for 2018 and setting up a Walk Thru with Best Lawns. The emailed approved proposal was also reviewed. A date for the Walk Thru will be determined within the next week. Since the meeting we have received two proposals to clean up the northwest corner of the pond. Once the proposal is reviewed with Townhome VI for their portion of the area to be cleaned up, a contract will be signed, and the work scheduled.

 **Maintenance** (Bowden)

The Maintenance Committee did not meet since the last Master Board Meeting. The Committee will be meeting in July to review projects and any maintenance issues to be resolved in the coming months. The holes in the walls around the pool area have been repaired, the outlet pipe for the small pond has been unclogged and the repair of the drainage ditch from the road to the pond in Townhome VI has been completed. As a result of the heavy rain at the end of May an issue with the landscaping around the exterior of the pool has caused the pool to be closed for cleaning. W.L. Seymour management is working with Best Lawns to resolve this issue to prevent any further problems. The work to rip rap the large pond is still scheduled to begin in July. The contract for sealing the asphalt has been award and preliminary work has begun.

 **Nominating** (Eileen Neil) - No report

 **Recreation Committee(RC)** -(Kizior)

On Sunday May 20 at 3:00 PM Jane Freeman, Pat Bethel and Ron Kizior met with the life guard staff for the 2018 summer. Skylar is the regional supervisor, Keith is our pool Mgr. and two other guards: Bogdan and Alissa.

On May 22 Pat & Jane received the new and repaired furniture from Northwest Metal Craft.

Then we had the BIG RAIN and the pool had to be closed down for two days (Thursday & Friday) In order to clean things up. The Rec Committee suggest that the landscape committee look into a solution. Because If nothing is done then similar clean up jobs will be incurred.

It was also announced that the Pickle Ball demo will be held on Saturday June 9 from 3:00 to 5:00 pm. We had around a dozen residents show up.

And finally, the Rec committee would like to thank the maintenance committee for patching up the retaining wall which previously showed several leaks. Will the patches be painted this year or next season?

 **Social Committee** (Gaunt)

On May26 due to the unfortunate illness of Sue Schick, the Rec Committee stepped up, organized and set up things for the pool party. Total attendance was about 25 people (this included Rec Committee members). It is suggested that next year this party be scheduled the Saturday after Memorial Day.

 **Website Committee (**Kizior) Nothing to report

**VII. Old Business**

 None

**IX. New Business**

Comcast Bulk Contract

The Comcast ad-hoc committee met to discuss the new contract proposal. A follow-on meeting with a Comcast representative is being organized so that the committee can ask questions about the proposal.

**X. Owners Comments & Questions**

A couple of owners asked about landscape issues near their homes. They were referred to their Local Boards

An owner reminded the meeting that a couple of electronics recycling opportunities are coming up. See MyShires.com for details.

There were several questions about the Comcast proposal.

One owner is unhappy with the appearance of the mulch that was installed this Spring. Also noted a stone that needs to be replaced.

**XI. Motion to adjourn** at 7:25 PM - was made, seconded and unanimously approved.

 Next Meeting scheduled for August 9, 2018, at 7:00 pm.

Brian Chapman

Secretary